

## **Barlow Charity Board of Trustees**

### **Minutes of the meeting held on 10 January 2019**

**Present:**

Christine Waring (CW) Chair	Parish Council appointee
Stephen Danks (SD) Vice-Chair	Parish Council appointee
Colin Rigby (CR) Treasurer	Elected member
Lynn Jeffries (LJ)	Parish Council appointee
Peter Russell (PR)	User Group Nominee
Daniel Wild (DW)	Elected member

**In attendance:**

Sally Houghton (SH)	Secretary
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**1. Apologies for absence**

Martin Smith, Mark Sutherland

**2. Declaration of interests**

PR is a member of the Bowling Club Committee.

**3. Minutes from 20 December 2018 meeting.**

With certain amendments the minutes were accepted as a true record.

**4. Matters arising**

7 Ticketsource – alternative seating plans will be developed for pre-booking. If tickets are sold on the door for any event these will be restricted to certain seats.

**5. Limited Liability Steering Group recommendations**

The sub-group to discuss limited liability status will meet on 22 January 2019; the Trustees will defer discussion on the issue until the sub-group has met and reported.

**6. Leases**

Work to draft and agree the Cricket Club lease is ongoing.

Discussion about the Bowling Club lease has been deferred until after the Bowling Club AGM on Friday 18 January 2019.

**7. Insurances**

MRAS continues to work with A Spencer to ensure that The Barlow has the correct insurance cover and that procedures support this.

**8. Room Hire**

CW is working with Lesley King on the implementation of the decisions made by the Trustees at the last meeting.

**9. Safeguarding policy**

The Chair has circulated the current Barlow safeguarding policy and PR has circulated a different policy. Trustees are asked to review and consider both policies and form a view on which one to adopt.

## **10. Digital Platforms Management**

Linda Spencer will be asked to attend a future meeting to give the Trustees a presentation on the work currently done on digital platforms so that the Trustees understand the breadth and scope of current work.

## **11. Pantomime issues**

Issues have been raised re the ownership and storage of pantomime costumes. The Trustees will facilitate a resolution.

## **12. Funding/sponsorship**

Trustees are meeting with Proffitts Investing in Communities at 10:00 a.m. Thursday 17 January 2019.

CR has met with the Assistant Chief Executive of Blackburn with Darwen Council (BwD) to discuss the public works loan.

CR and Mike King have met with BwD Planning Department to explore planning constraints on the repair/renewal of the roof. The Conservation Officer will be asked for guidance.

## **13. Any other business**

No business raised.

## **14. Date and time of next meetings**

Thursday 17 January 2019 10:00 a.m. meeting with Proffitts Investing in Communities

Friday 18 January 2019 3:00 p.m.

Monday 21 January 2019 Sub-group to consider strategy and direction

Tuesday 22 January 2019 4:00 p.m. Sub-group to consider trading arm (DW/PR/CR/MRAS)

Thursday 7 February 2019 7:00 p.m.