

Barlow Charity Board of Trustees Minutes of the meeting held on 19 May 2019

Present:

Stephen Danks (SD) Vice-Chair	Parish Council appointee
Kate Hopkins (KH)	User Group Nominee
Peter Russell (PR)	User Group Nominee
Martin Smith (MRAS)	User Group Nominee

In attendance:

Sally Houghton (SH)	Secretary
---------------------	-----------

1. Apologies for absence

Christine Waring (CW), Colin Rigby (CR), Lynn Jeffries (LJ), Mark Sutherland (MS), D Wild (DW)

In the absence of the Chair SD took the chair for the meeting.

2. Declaration of interests

KH family member is employed by Edgworth Cricket and Recreation Club

PR is a member of the Bowling Club Committee

MRAS has a share in Edgworth Cricket and Recreation Club

3. Minutes from 29 April meeting

With certain amendments the minutes were accepted as a true record.

4. Matters arising

5 Reading Room appointment – LJ is to update the working protocol and agree with the new manager.

5. Room hire charges – packages for events

It has been proposed that for events organised by third parties a room hire and services package will be used rather than working on a profit share basis. This will protect income streams. The proposal will be given consideration.

KH has contacted the Toddler Group and met with the Luncheon Club to discuss their room hire rates.

6. Parish Council/public works loan

At the last Parish Council meeting dismay was expressed at the Parish Council's rejection of the public works loan option. Blackburn with Darwen Council are supportive of The Barlow and CW and CR are negotiating with them.

7. AGM planning

The AGM notice has been published; papers will be available on the website prior to the meeting.

8. Letters to Edgworth Cricket and Recreation Club (ECRC)

8.1. Lease

A letter was sent to ECRC on 25 April 2019 requesting action on the lease negotiations. At the date of the meeting a reply has not been received.

8.2. Artificial pitch proposal

A letter was sent on 27 April requesting further information. At the date of the meeting a reply has not been received.

A request for an update has been received from the AO Smile Foundation requesting information about the proposal. A reply has been sent and the new Board will discuss further.

8.3. Request for a change in their constitution

A letter was sent to ECRC on 6 May 2019 requesting that they revise their constitution to remove the reference to acting as an agent of the charity. At the date of the meeting a reply has not been received.

9. Bowling Club development

A letter has been sent to the Bowling Club formally agreeing to the proposed development subject to the agreement of a new lease. The next steps are looking for and applying for grant funding and firming up on the design.

PR has walked round The Barlow estate with an arborist from Blackburn and Darwen Council. It was confirmed that there are no Tree Preservation Orders applicable to the estate. The arborist suggested that instead of crowning trees to allow access it would be better to remove certain trees and replant.

10. Funding

No updates – funding applications are ongoing.

11. Steering Group Report: feedback to publication on web

There has been no feedback so far.

Legal advice re limited liability status has been received from WHN solicitors. The written opinion will be received shortly.

12. 2018 Accounts: progress update

CW is to meet with Hull Jady on 20 May to progress.

13. Finance Group Report

The finance reports have been circulated.

14. Any other business

Linda Spencer has requested that there be signs outside the building promoting the website. These would need careful design and approval from Blackburn with Darwen Council. Linda Spencer will be asked to produce a costed proposal.

15. Date and time of next meeting

AGM Thursday 30 May 7:15 p.m.